



Pre-Trip Inspections

Vehicle accidents are happening daily across all type of industries and construction trades. They happen in cars, pick-up trucks, box vans, vans, flat beds, dump trucks and in tractors pulling trailers & low-boys. In this tailgate we are going to talk about how pre-trip inspections of these vehicles can help to reduce mechanical problems that might contribute to an accident..

SHOW & TELL FORMAT: (should be done in a parking lot)
SHOW each technique and **TELL** the group what the technique is. Go to your yard area and walk the drivers through an inspection of your vehicle. Use your vehicle as your platform to present the techniques. If you do not have a pre-trip inspection form, use the sample vehicle inspection form that can be found in the appendix of our sample “Fleet Loss Control Program”

Pre-Trip Inspection techniques that will help reduce mechanical problems that might contribute to causing an accident!

1. Should be done each day prior to driving your vehicle.
2. A standard form with a company logo should be used to document the process.
3. If problems are identified, corrective action should be taken before driving the vehicle
4. The form should have check boxes for the following items:
 *tires *lights *horn *wipers/washer *signals lights *fuel level
 *steps/handrails *mirrors *seat adjustment *loose materials on the seat/floor
5. The inspection form should be signed and dated.
6. Copy retained in the vehicle and/or with the maintenance manager.
7. This should be done for all vehicles driven by employees (company vehicles or personal vehicles driven on business).

SHOW: (Choose a volunteer) Have one worker demonstrate each of the 7 techniques

Employee’s Signature: _____ Date: / /

Presenter’s Signature _____ Date: / /

The information and suggestions contained in this discussion have been developed from sources believed to be reliable. However, Driver Compliance makes no warranties, either expressed or implied, nor accepts any legal responsibility for the correctness or completeness of the material or its application to specific factual situations.